The Friends of St Paul's School

Registered charity number 311003

Wednesday 13th March 2019

Present:
JMK, MB, CMK, EPW, CL, TG, AG, LP, NR, NB, BC, FS, CC, KE, VD, KS, TW, GE

Apologies:
LT, KR

Note: Each year group should have a representative at the meeting. If neither rep can attend, please ask for another parent in your year group, or another rep to feedback to you.

AGENDA ITEM	MINUTE	ACTION
Minutes and matters arising	No follow up points	-
Financial update	To date on completed events we have raised £8,681.30. Since the last update we have raised: • Book Stall at Coffee Afternoon £37 • £3 Ink Cartridge recycling scheme (reminder to hand any genuine cartridges into office) • £125.88 Coffee Afternoon • £204 – from Your School Lottery • Our spending to date is £2655 – there is no change from the last update, we are waiting on the next invoice from the school, but it will include the i-pads which are now in school	-
Friends shed	We need to repair the shed roof, which is leaking. The floor also leaks to some extent. There are a number of options: 1. Temporary fix to panels & waterproof coating **£650** 2. Completely re-do roof **£3,120** – 10 year guarantee 3. Buy a metal shed – a 10ft x 10ft would cost £448.95 + £260 installation + Disposal of old shed – assume one skip & parent help £300. 1 year guarantee. Total **£1,008** 4. Buy a Plastic shed – promises little to no maintenance 12.5ft x 8ft £1699 +£495 installation +Disposal of old shed – assume one skip & parent help £300. 1 year guarantee. Total **£2,494** It was discussed that the best solution was to knock down the existing shed and erect a new shed on the base. CL/TG to discuss and agree plans with the school.	CL/TG/AO

Feedback on: Coffee afternoon Pancake flip	 Coffee afternoon successfully raised £160.33. The book sale has been a big hit. More children's books may be needed, a stocktake to be made before next coffee afternoon. Uniform stock need to be assessed Ms Smyth thanked all parent helpers on behalf of the school. LF was thanked for donating the wraps and printing the sponsorship forms. The event was thoroughly enjoyed by all children. Class reps were asked to remind parents that the deadline for sponsorship forms is 15th March, forms after this deadline will be accepted but preferred by the 15th to allow CJ to complete counting the money.	 - ALL
Important dates: Easter disco 22nd March Y1 & Y5/6) Sale of Mother's Day gifts 25th/26th March Y1 Coffee afternoon 29th March	 All helpers have been organised All parent helpers have been organised. • Helpers are needed from drop off to approx 10.45am • The set up is being done on Friday, helpers were requested from 3-3.30 on Friday 22nd • Run by Year 1, all in hand	 Y1/Y5/Y6 ALL Y1
Summer Fair	The date of the Summer Fair is the 9th June. The date was changed due to the Abbots Langley carnival being on the same day, the school and staffs agreement on the date change was greatly appreciated. The next Summer Fair committee meeting is being held on the 29th March after school drop off at Hunters Bar, everyone is welcome to attend, any help would be appreciated.	-
Fundraising updates: Cash for Coins Quiz night Treasure Hunt	 Launched at the Y2 coffee afternoon To be advertised and announced via parentmail, and displayed at each coffee afternoon NR has sourced a Quizmaster who will volunteer his time, the quiz will be a mixture of trivial pursuit style questions, picture night and raffle for tables of 8 with an entry fee. There would be an option to pre-order cheese/tapas platter. Dates to be discussed. CS & KE will kindly offered to organise this for May half term (EY/KS1), they will organise the treasure hunt sheets in the next 2 weeks so that	 CL/TG NR/CL/TG/ MC CS/KE/CL/ TG

	they can be printed.	
Textile Collection	It was planned to have another textile collection in the Spring term, however, it wasn't possible to organise a date for this year but next year there will be 1 textile collection in each term. The next Textile collection will be on the 3rd May. This is the same day as the bottle tombola so another date in the same week will be reviewed if possible.	CL/TG
Prosecco night	It was discussed that this was a great idea and could potentially be combined with a fashion show (eg All-figures) and stalls. With such a busy Summer term, it was discussed that it could be a good to launch in September / October and would be a good first social event for new parents	CL/TG
Walkers crisps recycling scheme	This is a scheme which could be rolled out by the eco committee once the Friends have registered. CL to check if this scheme is only for Walkers branded crisp packets	CL
Chest Freezer	A chest freezer has been sourced FOC by CJ, LF kindly offered to pick it up and dispose of the old freezer	CJ/LF
Playground equipment	The KS1 playground equipment will be installed over the Easter holidays. Once the KS1 playground has been completed, the KS2 playground options will be discussed.	CL/TG/AO
AOB	None	

Next Meetings:
Wednesday 1st May
Wednesday 26th June