Friends of St Paul's School
Registered charity number 311003

ANNUAL GENERAL MEETING 2026.
Wednesday 30th September 2026 at 7.30pm in the School Hall
EVERYONE WELCOME!

We would like to give notice of the Annual General Meeting (AGM) of The Friends of St Paul's School, which will be held at **7.30pm on Wednesday 30th September in the School Hall.**

All parents, carers and staff are invited to attend the AGM. This is an opportunity to hear how the funds raised over the past year have been used to benefit the children, review the work of The Friends and elect the Committee for the forthcoming year.

The Friends of St Paul's play a vital role in enriching school life for our children. We organise events that bring our school community together, create special memories for the children and raise vital funds that directly benefit the school.

WE NEED A TREASURER.
This year's AGM is particularly important because we urgently need to elect a new Treasurer. Without a Treasurer, The Friends of St Paul's will be unable to continue operating and will have to shut down. This would mean we could no longer raise money to provide additional opportunities, activities and resources for the children. Please do get in touch if you would like more information or would be interested in discussing sharing the workload with someone else. You do not need to be an accountant or have previous experience. A full handover and ongoing support will be provided.

WE ALSO NEED A SECRETARY.
We are also looking for a Secretary to support the running of The Friends. The role includes preparing for meetings with the Chair, taking and circulating minutes, managing The Friends' email account and helping with communications, records and event administration.

CLASS REPRESENTATIVES AND COMMITTEE MEMBERS
We require two Class Representatives for each class. Class Reps attend **one meeting per term** to discuss upcoming fundraising events, as well as the AGM. Their main responsibility is to share The Friends' messages and reminders within their class WhatsApp group.
We also have spaces for Committee Members to join us.
Committee Members help run The Friends, including making decisions about events and how funds are used. The Committee includes the Officer roles of Chair, Treasurer and Secretary, together with other Committee Members. As Friends of St Paul's is a registered charity, all Committee Members also become Charity Trustees.
Parents and carers can also volunteer at individual events without becoming a Class Rep, Committee Member or Trustee.

NOMINATIONS FOR COMMITTEE ROLES
Lou Ellis, our current Chair, has put herself forward for re-election. However, all positions on the Committee are open for nominations. These include the named Officer roles of Chair, Treasurer and Secretary, as well as general Committee Member positions. All positions will be elected at the AGM, with a vote taking place if more than one person stands for the same position.
Before submitting a nomination, please ensure you understand the responsibilities of becoming a Charity Trustee. Further information and support can be provided.

HOW TO GET INVOLVED
If you would like to become a Class Rep, join the Committee or find out more about the Treasurer or Secretary roles, please contact Lou Ellis, Chair of The Friends on 07960 632464.

We very much hope that parents and carers will consider getting involved and helping The Friends continue its important work to support our wonderful school.

We look forward to seeing you at the AGM!